

Fort Belknap Hemp Program

656 Agency Main St.

Harlem Mt, 59526

(406)-353-2205

2020 INDOOR/OUTDOOR HEMP LICENSE APPLICATION

Valid through April 30, 2021 – Deadline For Application is May 30, 2020

Applicant information

Applicant/Business Name: _____

Last Name: _____ First: _____ MI: _____

Physical Address: _____ City: _____ State: _____ Zip: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____

Email: _____

Names and Titles of Key Participants

Full Name: _____ Title: _____ Phone: _____

Email: _____

Full Name: _____ Title: _____ Phone: _____

Email: _____

Full Name: _____ Title: _____ Phone: _____

Email: _____

A Criminal Background Check is required. Please see the FBIC Industrial Hemp Program Guidance for more information.

Background Checks:

Effective Immediately:

Due to restricted access to obtain fingerprint documentation caused by the COVID-19 emergency, the Fort Belknap Agriculture Office waives the requirement for FBI Identity History Summary documentation for all 2020 hemp license applicants and Key participants. This does not exempt applicants from the federal requirement of having no prior convictions of felony drug charges in the last 10 years.

Seed/Live Plant Source and Verification- Complete the information for each variety you are applying to grow, information and attachments are required. The instructions provide more detail.

Variety: _____ Name and License number of seed dealer: _____

Seed or Live plant?: _____ Documentation Attached?: _____

Variety: _____ Name and License number of seed dealer: _____

Seed or Live plant?: _____ Documentation Attached?: _____

Variety: _____ Name and License number of seed dealer: _____

Seed or Live plant?: _____ Documentation Attached?: _____

Crop information- As applicable, list the crop information you are requesting to grow.

Grow Type	Primary Market (Circle those that apply)	Number of Varieties	Quantity of
Outdoor	CBD / Fiber / Grain / Seed / Live Plants		_____ acres
Greenhouse	CBD / Fiber / Grain / Seed / Live Plants		_____ Sq. Ft.
Indoor	CBD / Fiber / Grain / Seed / Live Plants		_____ Plants

A non-refundable application fee of \$300 is required with this Application.

Attestation Statement - I hereby certify that the information contained in and submitted with this application is true and correct. Persons who violate federal/tribal law regarding hemp may be subject to federal/tribal prosecution. I agree to comply with Tribal and Federal Regulations, included consent to entrance of all hemp producing property by department personnel for inspection and testing of hemp. I further acknowledge that I have read, accept and agree to the conditions outlined in the accompanying Risk Acknowledgement Statement.

Applicant Printed Name: _____ Applicant Title: _____

Applicant Signature: _____ Date: _____

INSTRUCTIONS

The hemp license application is to apply for the growing of hemp for the period of January 2020 - April 30, 2021, whether growing outdoors, in a greenhouse or indoors (using light to manipulate the flowering stage of hemp). This application must be completed by an authorized company representative. Application does not constitute licensure until final approval. Applications will not be processed until all required information is received.

The Fort Belknap Agriculture Office issues hemp licenses in (2) two progressive stages. Upon approval of this application, eligible applicants will be issued a **Planting license** so they may purchase seed or live plants and plant or propagate hemp. To receive full licensure, the applicant must submit a Planting Report confirming information about the crop that was planted. Successful candidates will be issued the second stage **Production license**. The Production license allows for the production and harvest of compliant hemp. **Any applicant that does not meet the conditions of the Production license will forfeit their Planting license and the crop will require destruction.** Prior to applying for a license, an applicant should review the Stage 2 License Application requirements for receiving the full license as described in the Fort Belknap Industrial Hemp Program guidance.

Applicant Information: The application must be completed in its entirety, including printed name, date and signatures. The licensed entity can be either a single individual or a business with a contact name. A Business Name is only required if you are licensing a registered business. If the applicant is a business, you must provide the TERO Business License Number on file with the Fort Belknap TERO Office. Businesses are also required to list its EIN number.

Key Participants: List the Key Participants and titles for each person involved in the management of hemp for this operation. Key Participants are defined as “officers of the company and/or the person(s) responsible for management decisions regarding the crop” (i.e. planting date, seeding rate, pesticide or fertilizer applications, timing of harvest, etc.).

FBI Identity History Summary Requirement for 2020 Growing Season:

Effective Immediately: Due to restricted access to obtain fingerprint documentation caused by the COVID-19 emergency, the Fort Belknap Agriculture Office waives the requirement for FBI Identity History Summary documentation for all 2020 hemp license applicants and Key participants. This does not exempt applicants from the federal requirement of having no prior convictions of felony drug charges in the last 10 years.

Seed/Live Plant Source and Verification: The Fort Belknap Agriculture Office requires four risk-based categories of hemp varieties. The variety you choose will determine the level of review your application receives and the level of testing of your crop. All varieties that meet the definitions of Category A, B or C are allowed. Please request from the Fort Belknap Agriculture Office for more information on hemp categories and the complete list of Category A and B varieties. Each variety of hemp will be reviewed by the Fort Belknap Agriculture Office prior to issuance of the hemp license. The application must include

for each variety the name and license number of the seed provider or nursery, and an indication of your purchase: Seed or Live Plants. A copy of the seed label (provided to you by the seed provider) is required for each Category A and B variety. For Category C varieties, a copy of the seed label or the Certificate of Analysis (COA) is required.

The person providing seed and/or live plants to the grower must be licensed to distribute into the State of Montana. Seed providers must be licensed in Montana; nurseries must be licensed in their resident state. Growers who purchase live plants must submit a copy of the provider's resident state nursery license and hemp license and verification of variety (nursery label, seed label or COA) and be aware of live plant importation requirements. For more information on these requirements, please visit the State of Montana, Department of Agriculture Hemp Program website at <https://agr.mt.gov/Topics/Seed>, <https://agr.mt.gov/Nursery-Program>, or <https://agr.mt.gov/Hemp>.

Crop Information: As applicable to your operation, list the required information for each Grow Type for which you are applying to grow.

Fees: A cashier's check or money order for \$300 must be enclosed to the Fort Belknap Finance Department. Cashier's checks or money orders can be made out to the Fort Belknap Department of Agriculture. Applications can be submitted to the Fort Belknap Central Administration Office with attached application fee receipt. Applicants who plant Category C varieties will have additional fees due with the Planting Report.

Mail To: Fort Belknap Agriculture Office - Hemp Program, 656 Agency Main Street, Harlem, MT 59526
For additional assistance, contact the Fort Belknap Central Administration Office at (406) 353-2205