



MISSOURI DEPARTMENT OF AGRICULTURE  
PLANT INDUSTRIES DIVISION  
INDUSTRIAL HEMP PROGRAM

**PRODUCER REGISTRATION  
APPLICATION**

A Producer Registration authorizes production of industrial hemp at the location listed on page 3 and approved Supplemental Parcel Attachments. Separate applications are required for each non-contiguous parcel, and parcels owned by different persons.

A detailed map of the proposed area(s) must be included. See the *Mapping Guidelines* for requirements.

For additional clarification, please review the *Application Guide*, then contact [hempprogram@mda.mo.gov](mailto:hempprogram@mda.mo.gov) for remaining questions.

<b>APPLICANT</b> <i>I am a Missouri resident.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No																																																					
LAST NAME		FIRST NAME		MIDDLE INITIAL																																																	
MAILING ADDRESS																																																					
CITY		STATE	ZIP CODE	COUNTY																																																	
PHONE		ALTERNATE CONTACT <div style="text-align: right;"><input type="checkbox"/> PHONE   <input type="checkbox"/> FAX</div>																																																			
EMAIL ADDRESS																																																					
<b>BUSINESS/ENTITY</b> <i>This business is domiciled in Missouri.</i> <input type="checkbox"/> Yes, and the person above is the point of contact. <input type="checkbox"/> No <input type="checkbox"/> Not applicable – filing as an individual																																																					
BUSINESS/ENTITY NAME				TYPE OF ENTITY (LLC, Co, Etc.)																																																	
PRINCIPAL BUSINESS ADDRESS																																																					
CITY		STATE	ZIP CODE	COUNTY																																																	
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EMAIL ADDRESS																																																					
<b>PLANNED OPERATIONS – INTENDED CROP USE</b> This information is not legally binding and is used to report statewide data. Report intended production for all parcels associated with this application, including <b>contiguous</b> parcels submitted in <i>Supplemental Parcel Attachments</i> .																																																					
<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th>CROP TYPE</th><th>ACRES</th><th>or</th><th>SQ FT</th><th>CROP TYPE</th><th>ACRES</th><th>or</th><th>SQ FT</th></tr></thead><tbody><tr><td>FIBER</td><td></td><td></td><td></td><td>PROPAGULE</td><td></td><td></td><td></td></tr><tr><td>FLORAL</td><td></td><td></td><td></td><td>SEED</td><td></td><td></td><td></td></tr><tr><td>GRAIN</td><td></td><td></td><td></td><td>OTHER</td><td></td><td></td><td></td></tr><tr><td colspan="2">TOTAL <i>INDOOR</i> PRODUCTION</td><td colspan="2"></td><td>ACRE</td><td colspan="3">SQ FT</td></tr><tr><td colspan="2">TOTAL <i>OUTDOOR</i> PRODUCTION</td><td colspan="2"></td><td>ACRE</td><td colspan="3">SQ FT</td></tr></tbody></table>						CROP TYPE	ACRES	or	SQ FT	CROP TYPE	ACRES	or	SQ FT	FIBER				PROPAGULE				FLORAL				SEED				GRAIN				OTHER				TOTAL <i>INDOOR</i> PRODUCTION				ACRE	SQ FT			TOTAL <i>OUTDOOR</i> PRODUCTION				ACRE	SQ FT		
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<b>MDA USE ONLY</b>			<input type="checkbox"/> PC <input type="checkbox"/> BC <input type="checkbox"/> CC <input type="checkbox"/> MO																																																		
			#																																																		

**PRODUCER REGISTRATION APPLICATION**
**APPLICANT NAME:** \_\_\_\_\_

**BACKGROUND CHECKS**

All Key Participants must be listed. Key Participant(s) are defined as a sole proprietor, a partner in a partnership, or a person with executive managerial control in a corporation. A person with executive managerial control includes, but is not limited to, a chief executive officer, chief operating officer, or chief financial officer. This definition does not include non-executive managers such as farm, field, or shift managers.

<b>Applicant</b>	LAST NAME	FIRST NAME	TCN
	EMAIL		TITLE
<b>Key Participant 1</b>	LAST NAME	FIRST NAME	TCN
	EMAIL		TITLE
<b>Key Participant 2</b>	LAST NAME	FIRST NAME	TCN
	EMAIL		TITLE
<b>Key Participant 3</b>	LAST NAME	FIRST NAME	TCN
	EMAIL		TITLE
<b>Key Participant 4</b>	LAST NAME	FIRST NAME	TCN
	EMAIL		TITLE
<b>Key Participant 5</b>	LAST NAME	FIRST NAME	TCN
	EMAIL		TITLE
<b>Key Participant 6</b>	LAST NAME	FIRST NAME	TCN
	EMAIL		TITLE
<b>Key Participant 7</b>	LAST NAME	FIRST NAME	TCN
	EMAIL		TITLE
<b>Key Participant 8</b>	LAST NAME	FIRST NAME	TCN
	EMAIL		TITLE
<b>Key Participant 9</b>	LAST NAME	FIRST NAME	TCN
	EMAIL		TITLE
<b>Key Participant 10</b>	LAST NAME	FIRST NAME	TCN
	EMAIL		TITLE

☐ All key participants are listed above.

☐ Additional key participants are included in supporting documentation.

# PRODUCER REGISTRATION APPLICATION

APPLICANT NAME: \_\_\_\_\_

## LAND

A parcel is defined by the legal land description. Review deeds, surveys, or county records for details.

If applying for multiple parcels, use the primary area to complete this section, and include additional parcels with a *Supplemental Parcel Attachment*.

PHYSICAL ADDRESS			<input type="checkbox"/> There is no street address for this parcel. The road it can be accessed from is listed instead.
CITY	STATE	ZIP CODE	COUNTY
LEGAL LAND DESCRIPTION (or attach documentation)			
GPS: Latitude XX.XXXXX	GPS: Longitude -YY.YYYYY	TOTAL AREA OF PARCEL <input type="checkbox"/> ACRE <input type="checkbox"/> SQ. FT	
<input type="checkbox"/> I own this parcel. <input type="checkbox"/> I rent this parcel, and the owner is aware of my intentions to produce viable industrial hemp on their property.			
<input type="checkbox"/> A map that includes required elements described in the <i>Mapping Guidelines</i> document is attached.			

## APPLICANT SIGNATURE

By signing this document the following are understood by the applicant and the person represented by the applicant, if applicable:

- Signing this document does not constitute an approval by the Missouri Department of Agriculture.
- The State of Missouri is operating under the authority of the 2014 Farm Bill for the 2020 growing season. Significant program changes, including modifications in compliance procedures, are anticipated by the end of 2020. Continued compliance with all applicable state and federal rules and law is a requirement of this registration.
  - Registered Producers can voluntarily withdraw their registration at any time. However, all submitted fees are nonrefundable and withdrawal does not waive any outstanding fees. Records regarding industrial hemp production must be maintained for three (3) years.
- You may not possess or obtain viable hemp, including propagules and seed, until you have a valid Producer Registration or Agricultural Hemp Propagule and Seed Permit from the Missouri Department of Agriculture.
- Registered producers cannot sell, distribute, or offer for sale any viable hemp, including seeds and propagules, without a valid Agricultural Hemp Propagule and Seed Permit.
- Production cannot occur within a residential building, vehicle, or facility designed for use as a dwelling.
- An annual fee of \$750 is due at the end of the anniversary month of the date of issuance.
- Registered producers and permit holders are responsible for all costs accrued as a result of industrial hemp operations including but not limited to sampling, testing, inspection, and destruction fees.
- Registered Producers must report planting, harvesting, and disposal to MDA and FSA as required.
- Applications will not be processed until all documents are received and all background checks are completed.
- Incomplete applications will expire sixty (60) days from the time the department notifies the applicant of deficiency.
- If an application expires, the applicant must resubmit all documentation and associated fees.
- A complete application includes the following:
  - Producer Registration application;
  - Detailed map(s) following the *Mapping Guidelines*;
  - Completed state and federal criminal history background checks for the applicant and all key participants from Missouri State Highway Patrol MACHS system;
  - Supplemental Parcel Attachment(s), if applicable;
  - A nonrefundable fee of seven hundred fifty dollars (\$750) for each application. Fees may be submitted as: personal, business, or cashier's check or money order made payable to the Missouri Department of Agriculture
- Application materials must be mailed to:
 

Missouri Department of Agriculture  
Industrial Hemp Program  
P.O. Box 630  
Jefferson City, MO 65102-0630

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date